



2018 Weekly Summer CREW Registration

Funded by the After School Education and Safety Grant

Location: Monroe Middle School
1055 South Monroe Street
San Jose, CA 95128

REGISTRATION

Dates: June 25th - August 10th, from 8:45am-3:00pm

Registration Fee: \$110 per week

- Week 1- 6/25-6/29
- Week 2- 7/2-7/6
- Week 3- 7/9-7/13
- Week 4- 7/16-7/20
- Week 5- 7/23-7/27
- Week 6-7/30-8/3
- Week 7-8/6-8/10

T-shirt in Adult size: (Circle One) S M L XL

Does participant have an IEP? Yes No Does participant have a 504 Plan? Yes No

Student Information:

Student Last Name _____ Student First Name _____ Grade 18-19 _____ Date of Birth _____/_____/_____

Parent/Guardian (1) Information:

Last Name _____ First Name _____

Address _____

City/State/Zip Code _____

Primary Number _____ Secondary Number _____

Email _____

Parent/Guardian (2) Information:

Last Name _____ First Name _____

Address _____

City/State/Zip Code _____

Primary Number _____ Secondary Number _____

Email _____

EARLY RELEASE POLICY

A child may be released early from the CREW Summer program prior to the end of program time at 3:00 p.m. based on the following conditions:

1. Attending a parallel program (programs in the school or community centers such as sports, drama etc.) as long as an agreement or partnership with the program exists.
2. Family Emergencies (such as death in the family, catastrophic incidents, etc.)
3. Specific needs of an individual family
4. Medical appointments.
5. Weather conditions especially if the child walks home.
6. Medical emergencies/illness that occur during program time (program staff should call parent or guardian).
7. Other conditions, especially regarding safety, as determined by the school.
8. Transportation or district bus that must deliver students prior to being dark.

Whatever the case may be, program staff should record the date and time of the early release departure of the child. Parent, guardian, or program staff should sign the child out. An Early Release Form should be completed by a parent/guardian of each program participant for instances when a student is picked up early during the course of the year. This is a one-time authorization that accompanies notation on the actual sign out sheets citing the reason for early dismissal listed above. Only those individuals whose names are listed on the emergency card will be allowed to fill out an "Early Release Form" and check the child out from the program. There are many students who want to attend the program and limited space is available. It is a Campbell Union School District policy that "Early Releases" need to be kept to a minimum. If the after school program staff feels there is a problem, they will contact the home to discuss ways to change the situation.

Student Name _____ Parent/Guardian Signature _____ Date _____/_____/_____



Summer CREW Program Emergency Information

Funded by the After School Education and Safety Grant

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EMERGENCY CONTACTS & RELEASE INFORMATION

Student Information:

Student Last Name

First Name

I, the undersigned, hereby grant my son/daughter/ward _____ permission to participate in The Crew Summer program offered at Monroe Middle School campus. I understand that participation in CREW Summer program is voluntary, and that by virtue of participating I accept the following terms and conditions. The CREW Summer program and the Campbell Union School District do not maintain accident/injury insurance for students who may suffer injury or illness while participating in the program. Parents and guardians are encouraged to obtain their own insurance coverage. I realize there are certain risks involved in participating in sports, games and/or any other activities of the CREW Summer program and my child and I voluntarily assume those risks. These risks include, but may not be limited to, minor or major bodily injury and possibly, the loss of personal property. I agree to inform my child that he/she must follow all program safety rules. I understand that The Crew summer program ends at 3:00 pm and that after that time, there is no supervision. I understand that it is my responsibility to pick my child up by 3:00 pm. If my child is not picked up a Campbell Union School District employee has the right to contact the police department and release my child into their custody.

Parent/Guardian Signature

Date

In order of preference, please list other persons to be called in case of emergency and who are permitted to take the child from the center. Students will be released only to those authorized (at least 18 years old) as designated on this emergency card with proof of picture ID.

Contact Person 1:

Name

Relationship to student

Primary Phone

Contact Person 2:

Name

Relationship to student

Primary Phone

Contact Person 3:

Name

Relationship to Student

Primary Phone

EMERGENCY HEALTH & MEDICAL INFORMATION

Allergies (allergic to bees, nuts, gluten, etc.): _____

Medical Conditions (asthma, diabetic, etc.): _____

Emergency Medications (epi-pen, etc.): _____

Consent for Medical Treatment: I authorize the childcare center personnel to arrange transportation in case of accident or acute ailment of my child. In the event it is impossible to receive instruction from me for my child's care, consent is given to any licensed physician and/or surgeon to whom my child is taken, for treatment by him/her or to administer drugs and medication, local anesthetic, and to perform such surgical and/or medical treatment for the relief of pain and/or the preservation of my child's life, and /or health and well-being. I shall pay any cost incurred in this treatment that is not covered by Campbell Union School District insurance. Only the parent/legal guardian who signs below accepts responsibility for information and gives consent for medical treatment. Only this parent/guardian can change the information. California law gives equal access to child's records and related information to parents/guardians with joint legal custody unless changed by a valid court order.

Parent/Guardian Printed Name

Signature

Date



Summer CREW Program Parent Agreement Program Rules and Regulations

Funded by the After School Education and Safety Grant

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Please read the following information carefully. You must sign at the bottom indicating that you understand and agree to all of the following:

Basic Information Rules and State Requirements:

- 1. Enrollment:** Enrollment is limited and is done on a first come, first serve basis. Our hope is to have enough room for all children wishing to participate in our CREW Summer program, however we can't always accommodate everyone. After receiving your completed forms, the site coordinator will confirm your child's registration and start date.
- 2. Attendance:** Students must attend program 5 days a week. Regular attendance is mandatory. Students who have 3 unexcused absences will be asked to leave the program without a refund. Students are expected to stay for the entire duration of the summer program. If your student needs to leave the program earlier than 3:00pm, parent/guardian or an adult must sign an early release form designated on the registration form. If a student is absent, written communication must be submitted to the site coordinator by the next day of program. Students may be asked to return home until verification of absence is turned in.
- 3. Student Pick Up:** Students participating in the CREW Summer program must be signed out by parent/guardian or an adult designated on the registration form (designated person must be 18 years of age or older and on the registration form). Your child must be picked up promptly at the end of the program (3:00 pm). Students may sign themselves out and walk home with parent authorization on the registration form. If your child has not been picked up by the end of the program site staff will try to contact you and/or those individuals designated as emergency contacts. In the case of not being able to contact an adult, the Police Department may be called. Three (3) late pick-ups will result in your child being dropped from the CREW Summer program.
- 4. Discipline:** Participation in The CREW Summer program is a privilege. Students must follow the rules of the program. The CREW Summer program supports PBIS. Disruptive or disrespectful behavior towards other students or staff is cause for dismissal. We encourage you to discuss concerns about your child's behavior with the site coordinator. Reimbursements will not be provided if child is removed from The CREW Summer program for behavior reasons. Please review behavior guidelines at the end of the packet.
- 5. Program Fee:** The fee for this program is \$110. This can be paid upfront or set up a payment plan. Refunds will not be given once the child starts the program unless the child is unable to attend due to health reasons. Please return payment with this enrollment form to the Extensions Department or directly to the site coordinator.
- 6. Photo Release:** I agree to allow photographs of my child to be used by The CREW Summer program for legitimate purposes in newspaper articles, promotional materials (such as brochures), posted on bulletin boards or on the District's website.
- 7. Technology Agreement:** I agree to allow my student to use the Internet on computers located at The CREW Summer program center. I understand staff members will monitor my child closely when using the computer.

I have read and understand all of the information above on this CREW Parent Agreement and I give permission for my child to attend the summer CREW program. I agree to follow the rules of the program and to help my child understand and follow the rules. By my signature, I hereby release and hold harmless the Campbell Union School District, and its employees or agents, including teachers, aides, administrators and principals from all liability for mishap, personal injury or property loss or damage while my child is engaged in the activities of The CREW program or walking home on his/her own. Furthermore, I hereby grant full permission for all the foregoing to transport the above participant(s) upon request; and to use the above participant(s) photograph in videotapes, publications, motion pictures, recordings, or other record of events. I understand that the most reasonable care will be provided to the above participant(s) in the event of injury or illness during any of The CREW sponsored activity and authorize emergency medical care should it be needed. I have read and fully understand the foregoing and certify and represent that, as parent/guardian for the above child(ren), all registration and release information provided is true. I hereby represent that I have authority to bind and sign on behalf of all parent/guardians of the above participant(s).

Name of Parent/Guardian (Print)

Signature

_____/_____/_____
Date



Summer CREW Program Permission Form to Walk Home

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Permission to Walk Home:

I **give** permission for my child to sign out and walk home from The CREW Summer Program everyday at 3:00pm

I **DO NOT** give permission to my child to walk home from The CREW Summer Program. Parent/guardian or approved adult will pick up daily

By my signature, I hereby release and hold harmless The CREW program, the Campbell Union School District, and its employees or agents, including teachers, aides, administrators and principals, from all liability for mishap, personal injury or property loss or damage while my child is engaged in the activities of The CREW program or walking home on his/her own

Parent/Guardian Signature

Date

Name of Parent/Guardian

Relationship to child

Students Participating in Elevate Math

What is Elevate Math? Silicon Valley Education Foundation has been partnering with school districts since 2008 to offer Elevate Math summer intervention programs to prepare students to successfully complete their next level Common Core math course. Elevate’s goal is to redirect “nearly meeting standard” students back on a college and career bound pathway. Students who qualify for Elevate Math are encouraged to participate. The CREW program will allow students to participate in both programs. Elevate Math will also be at Monroe Middle school and will operate from 9-12:30pm- students must check in with The CREW at 8:45AM before Elevate Math and return to The CREW at 12:30PM for the remainder of the program until 3:00pm. Elevate Math participants must complete a separate registration form to participate.

My child will be participating in both Elevate Math and The Crew Summer 2018



Student Behavior Guidelines

UNION SCHOOL DISTRICT

It is the goal of Campbell Union School District's Extensions Department to provide a healthy, safe, and secure environment for all Program participants. The CUSD extensions department is a friend, mentor, and role model to students. We strive to help students discover who they are through activities and experiences that build strong relationships and foster our youth to be globally upright citizens.

PROGRAM BEHAVIOR GUIDELINES

- People are RESPONSIBLE for their actions.
- RESPECT each other and the environment.
- HONESTY will be the basis for all relationships and interactions.
- We will CARE for ourselves and those around us.

WHEN A CHILD DOES NOT FOLLOW THE BEHAVIOR GUIDELINES, THE FOLLOWING STEPS WILL BE TAKEN:

- Staff will redirect the child to more appropriate behavior.
- The child will be reminded of the behavior guidelines and rules, and a discussion will take place.
- The parent will be notified of the problem.
- The staff will document the situation. This written documentation will include what the behavior is, what provoked the problem, and corrective action taken.
- A conference with the parent and staff will occur to determine the appropriate action.
- A progress check or follow up will occur.
- If the problem persists, a conference will occur with the parent, child, staff and Coordinator. The Coordinator will have all documentation, and conference notes for review.
- If a child's behavior at any time threatens the immediate safety of self, other children or staff, the parent will be notified and expected to pick up the child immediately.
- If a problem persists and/or a child continues to disrupt the program, the CUSD Extensions Department reserves the right to suspend the child from the program.
- Expulsion from the program will be considered in situations involving violent acts or after all alternatives have been attempted to resolve the problem.

SUSPENSION* FOR THE REMAINDER OF THE CURRENT DAY AND THE NEXT DAY

- Children suspended from school are not permitted to attend After School Program for the duration of the suspension.
- Children expelled from school are not permitted to attend the After School Program unless notified by the school authorities.
- Endangering the health and safety of the children and/or staff.
- Threats made to children and/or staff regarding firearms, knives, firecrackers or explosives.
- Theft or damage to school, or personal property.
- Leaving the program premises without permission.
- Continuous disruption of the program.
- Refusal to follow program behavior guidelines and/or school rules.
- Use of profanity, vulgarity, and/or obscenity.
- Lewd behavior.

(* If any of the behaviors listed above persists, a second suspension may occur pending expulsion.)

IMMEDIATE RELEASE FROM PROGRAM

- Possession of and/or use of tobacco, knives, alcohol, illegal drugs, firecrackers, firearms or explosives.
- Inappropriate interaction by parents, tutors or family towards other parents, participants or staff. (Example: fights, hostile, etc.)

I have read, reviewed and agree with the behavior expectations listed on this document.

Parent/Guardian Signature: _____ Date: _____