

CAMPBELL UNION SCHOOL DISTRICT
155 N. Third Street
Campbell, CA

GOVERNING BOARD MINUTES – REGULAR MEETING
June 25, 2015

Administration Building
155 North Third Street
Campbell, CA

**MEETING
LOCATION**

Danielle M.S. Cohen, Thomas M. Gemetti, Michael L. Snyder,
Juliet Tiffany-Morales

**MEMBERS
PRESENT**

James Crawford, Deputy Superintendent, Administrative Services
Shelly Viramontez, Ed.D., Associate Superintendent, Human Resources
Elizabeth Wolfe, Assistant Superintendent, Instructional Services
Ruth Smith, Assistant to the Superintendent

**STAFF
PRESENT**

Eric Andrew, Ed.D., Superintendent

**STAFF
ABSENT**

Governing Board President Cohen called the meeting to order at
6:00 P.M.

**ITEM 1 –
CALL TO ORDER**

There were no requests to address the Board on closed session matters.

The Governing Board convened in closed session to discuss the following
items:

**ITEM 2 –
CLOSED SESSION**

- 2.1 Confer with Labor Negotiator Shelly Viramontez re: C.E.T.A. &
C.S.E.A. CH 868 Negotiations (Govt. Code §3549.1 & 54957.6)
- 2.2 Public Employee Discipline/Dismissal/Release/Complaint (Govt.
Code §54957)
- 2.3 Conference with Legal Counsel - Existing Litigation (Govt. Code
§54956.9(d)(1)) – Legal Counsel will be available by phone. –
(Summerhill)
- 2.4 Conference with Legal Counsel - Anticipated Litigation (Govt.Code
§54956.9(d)(2)) – One matter

Closed Session: 6:00 P.M. – 7:00 P.M.

Board Member Thomas Gemetti joined the meeting at 6:05 p.m.

**ARRIVAL OF BOARD
MEMBER**

The Board reconvened in regular session at 7:00 P.M., followed by the
flag salute.

**ITEMS 3/4 -
REGULAR SESSION/
FLAG SALUTE**

Motion by Gemetti, second by Snyder, and carried unanimously to adopt
the agenda, as submitted.

**ITEM 5 –
ADOPT AGENDA**

**ITEM 6 –
REPORT OF CLOSED
SESSION
ACTION**

Motion by Tiffany-Morales, Second by Snyder, and carried unanimously to elect Thomas M. Gemetti as Vice-President of the Board;

**ITEM 7 –
ELECTION OF
OFFICERS**

Motion by Tiffany-Morales, Second by Gemetti, and carried unanimously to elect Michael L. Snyder as Clerk of the Board.

The Board reported on meetings and District functions they attended on behalf of the District.

**ITEM 8 –
REPORTS OF BOARD**

Associate Superintendent Viramontez reported on the following meetings/events attended:

**ITEM 9 –
REPORTS OF SUPT.**

- City of San Jose/CUSD Collaboration Meeting;
- City of Monte Sereno/CUSD Collaboration Meeting
- Triple P Parent Graduation Ceremony

Associate Superintendent Viramontez shared the following written communications:

**ITEM 10.1 –
WRITTEN
COMMUNICATIONS**

- Letter of confirmation from CSBA notifying CUSD that application for the Golden Bell Award has been received;
- Notification from El Camino Hospital that CUSD has been chosen to receive \$225,000 Community Benefit Grant;
- Thank you letter from students who attended the Kiwanis Special Games.

There were no oral communications.

**ITEM 10.2 –
ORAL
COMMUNICATIONS**

President Cohen opened the public hearing at 7:21 P.M. in order to receive comments from the public regarding the California School Employees Association (CSEA), Chapter 868 contract proposal to Campbell Union School District (CUSD) for 2015-2016 school year.

**ITEM 11.1 –
PUBLIC HEARING:
CSEA, CHAPTER 868
CONTRACT
PROPOSAL TO CUSD
FOR 2015-16 SY**

- CSEA, Chapter 868 President David Penstone addressed the Board regarding the benefits of meeting the needs of CSEA members.

There being no further comments, President Cohen declared the public hearing closed at 7:22 P.M.

The following information items were presented:

**ITEM 12 –
INFORMATION ITEMS**

Motion by Snyder, Second by Gemetti, and carried unanimously to appoint Shannon Silva as CUSD's parent representative to the Special Education Community Advisory Committee (CAC).

**ITEM 12.1 –
SPECIAL
EDUCATION CAC
APPOINTMENT**

Associate Superintendent Viramontez shared with the Board, student

ITEM 12.2 –

Campbell Union School District
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feedback on their participation at the Kiwanis Special Games.

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**KIWANIS SPECIAL
GAMES**

Principal April Mouton shared information with the Board about the 2014-2015 Campbell Middle School block schedule.

**ITEM 12.3 –
CMS BLOCK
SCHEDULE UPDATE**

Associate Superintendent Viramontez updated the Board on the current status of the District's Strategic Plan.

**ITEM 12.4 –
STRATEGIC PLAN
UPDATE**

Director Radke presented information on energy efficiency and Proposition 39 for Governing Board information.

**ITEM 12.5 –
ENERGY EFFICIENCY
AND PROP 39**

Administrator Day shared information about the 2014-15 Eighth Grade Exhibition process.

**ITEM 12.6 –
EXHIBITIONS
UPDATE**

No items were removed from the consent agenda to be acted upon separately. Item 13.18 was changed to include web address on page 3 of 4 under Minutes, and minutes will be posted online.

**ITEM 13 –
CONSENT AGENDA**

Motion by Snyder, Second by Tiffany-Morales, and carried unanimously to approve consent agenda items as follows:

Approve the minutes of the regular meeting of June 4, 2015.

**ITEM 13.1 –
MINUTES OF
REGULAR MEETING,
JUNE 4, 2015**

Approve the Personnel Report as submitted.

**ITEM 13.2 –
PERSONNEL
REPORT**

Accept the following donations:

**ITEM 13.3 –
DONATIONS**

- \$3,000.00 donated by Marshall Lane School PTA to be used towards counseling services provided by SKIPS for Marshall Lane School for the 2014-15 school year;
- \$376.74 donated by Marshall Lane School PTA toward the payment of the June 5, 2015 First Grade Matter Assembly at Marshall Lane School;
- \$5,530.40 donated by Village School PTA to purchase five MacBook Air notebook computers for Village School;
- \$1,494.00 donated by Village School PTA to benefit the Cooking Program at Village School.

Ratify the General Fund and Building Funds Expenditure Reports and the Purchase Order contracts that were issued during the periods listed:

**ITEM 13.4 –
EXPENDITURE AND**

- 1) Payroll Report for May 2015
- 2) Warrant Report for May 2015
- 3) Purchase Order Report for May 2015

**PURCHASE ORDER
REPORTS:
MAY 2015**

Receive and file the March 31, 2015 Detailed Investment Portfolio Listing.

**ITEM 13.5 –
INVESTMENT
REPORT FOR
MONTH ENDING
MARCH 31, 2015**

Approve the Elementary and Secondary Education Act – Title III Overview and Annual Budget Updates/LEA Plan, Goal 2.

**ITEM 13.6 –
ELEMENTARY AND
SECONDARY
EDUCATION ACT
TITLE III OVERVIEW
AND ANNUAL
BUDGET UPDATES
LOCAL EDUCATION
AGENCY (LEA) PLAN
– GOAL 2**

Adopt Resolution 2014-15-35, Blanket Budget Transfers – Fiscal Year 2015-16. (Attachment #1)

**ITEM 13.7 –
RESOLUTION
2014-15-35, BLANKET
BUDGET
TRANSFERS,
FY 2015-16**

Adopt Resolution 2014-15-36, Blanket Authority to Bid – Fiscal Year 2015-16, authorizing the Administration to go out to bid for projects and supplies when the expected contract will be less than \$300,000. Acceptance of such bid is dependent on Board approval. (Attachment #2)

**ITEM 13.8 –
RESOLUTION
2014-15-36, BLANKET
AUTHORITY TO BID,
FY 2015-16**

Adopt Resolution 2014-15-37, Resolution of the Governing Board Authorizing Temporary Transfers between District Accounts for Fiscal Year 2015-16. (Attachment #3)

**ITEM 13.9 –
RESOLUTION
2014-15-37,
AUTHORIZE
TEMPORARY
TRANSFERS
BETWEEN DISTRICT
ACCOUNTS,
FY 2015-16**

Adopt Resolution 2014-15-38, Transfer of Territory from the Campbell Union and Campbell Union High School Districts to the Saratoga Union and Los Gatos-Saratoga Joint Union High School Districts. (Attachment #4)

**ITEM 13.10 –
RESOLUTION
2014-15-38,
TRANSFER OF
TERRITORY**

Approve the 2015-16 lease payment schedule on the following properties:

**ITEM 13.11 –
LEASE PAYMENT
SCHEDULE,
2015-2016**

<u>Site</u>	<u>Address</u>	<u>Lessee</u>
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Parkway School	1800 Fruitdale Ave. San Jose, CA	Santa Clara County Office of Education
Hazelwood School	775 Waldo Rd. Campbell, CA	Canyon Heights Academy
Dover School	1300 Sheffield Dr. San Jose, CA	San Jose Christian School
Land	480 Hamilton Ave. Campbell, CA	Home Depot

Approve Heavenly Greens as the Lease-Leaseback contractor for the installation of synthetic turf at various schools and approve their bid for \$562,368.60.

**ITEM 13.12 –
LEASE-LEASEBACK
CONTRACT FOR
SYNTHETIC TURF**

Authorize the purchase of instructional materials from Amplify Learning in the estimated amount of \$150,000.00.

**ITEM 13.13 –
AUTHORIZATION TO
PURCHASE
COMMON CORE
MATERIALS**

Authorize Administration to piggyback on Merced City School District's bid with PCM-G to purchase Chromebooks and carts in an amount estimated at \$365,209.32.

**ITEM 13.14 –
AUTHORIZATION TO
PURCHASE
CHROMEBOOKS**

Authorize administration to piggyback on the following state and national bids: National Joint Powers Alliance (NJPA) and TCPN Cooperative Purchasing Network for office supplies, U.S Communities for classroom furniture, Western States Contracting Alliance (WSCA), California Multiple Award Schedule (CMAS), and Houston-Galveston Area Council (H-GAC) for technology equipment and construction materials.

**ITEM 13.15 –
AUTHORIZATION TO
PIGGYBACK ON
STATE & NATIONAL
BIDS FOR OFFICE
SUPPLIES,
TECHNOLOGY
EQUIPMENT, AND
CONSTRUCTION
MATERIALS**

Approve the agreement between the District and Lozano Smith for legal services for 2015-16.

**ITEM 13.16 –
AGREEMENT
BETWEEN
CAMPBELL UNION
SCHOOL DISTRICT
AND LOZANO SMITH**

Approve the Software License and Support Agreement between Campbell Union School District and Illuminate Education, Inc. to provide a web-based software system for student data and assessment management.

**ITEM 13.17 –
AGREEMENT
BETWEEN
CAMPBELL UNION
SCHOOL DISTRICT
AND ILLUMINATE**

EDUCATION, INC.

Grant permission to submit the Spring Collection of the 2015-2016 Consolidated Application and Reporting System (CARS), for funding Categorical Aid Programs, with changes; Include web address on page 3 of 4 under Minutes, and post minutes online.

**ITEM 13.18 –
CARS SPRING
COLLECTION**

Approve the reclassification criteria. The criteria has been amended from last year in the following ways:

**ITEM 13.19 –
RECLASSIFICATION
CRITERIA FOR
ENGLISH LEARNERS**

1. Reclassification for grade 1: locally available assessment results reflect current district assessments.
2. Reclassification for grades 2-8: timeline has been adjusted to cover only trimester 1 and trimester 2 district assessments.

Approve the revised Board Policies and Administrative Regulations as presented for a second reading.

**ITEM 13.20 –
POLICY UPDATES -
SECOND READING**

1. BP 3280 – Sale or Lease of District-Owned Real Property
2. AR 3460 – Financial Reports and Accountability
3. BP 3513.3 – Tobacco-Free Schools
4. BP 3515 – Campus Security
5. BP 3520 – Towing Vehicles from School Property
6. E 4112.9/4212.9/4312.9 – Employee Notifications
7. AR 4117.14/4317.14 – Postretirement Employment
8. AR 4117.7 – Employment Status Reports
9. BP 5131.2 – Bullying
10. BP 5131.62 – Tobacco
11. BP/AR 5144 – Discipline
12. BP/AR 5144.1 – Suspension and Expulsion/Due Process
13. BP 5147 – Dropout Prevention
14. BP 6142.92 – Mathematics Instruction
15. BP/AR 6151 – Class Size
16. BP 6162.5 – Student Assessment
17. BP 6162.54 – Test Integrity/Test Preparation
18. BP/AR 6172 – Gifted and Talented Student Program
19. E 9323.2 – Actions by the Board

The following regular agenda action items were presented to the Board:

**ITEM 14 –
ACTION ITEMS –
REGULAR AGENDA**

Motion by Gemetti, second by Snyder, and carried unanimously to approve the 2015 Campbell Union School District Plan for Expelled Students.

**ITEM 14.1 –
CUSD PLAN FOR
EXPELLED
STUDENTS**

Motion by Snyder, second by Gemetti, and carried unanimously to adopt the Campbell Union School District (CUSD) Local Control Accountability Plan (LCAP) for 2015-16 through 2017-18 school years as submitted.

**ITEM 14.2 –
CAMPBELL UNION
SCHOOL DISTRICT
(CUSD) LOCAL
CONTROL
ACCOUNTABILITY
PLAN (LCAP) FOR**

The plan is available for review in the Superintendent's office:
CUSD Administration Building, 155 N. 3rd St., Campbell, CA.

**2015-16 THROUGH
2017-18 SCHOOL
YEARS**

Motion by Tiffany-Morales, second by Snyder, and carried unanimously to approve the Local Control Accountability Plans for Campbell Union School District's dependent Charter Schools for 2015-16 through 2017-18 school years as submitted.

The plans are available for review in the Superintendent's office:
CUSD Administration Building, 155 N. 3rd St., Campbell, CA.

**ITEM 14.3 –
LOCAL CONTROL
ACCOUNTABILITY
PLAN (LCAP):
BLACKFORD
SCHOOL, CAPRI
SCHOOL,
CASTLEMONT
SCHOOL, FOREST
HILL SCHOOL,
LYNHAVEN SCHOOL,
MARSHALL LANE
SCHOOL, MONROE
MIDDLE SCHOOL,
ROLLING HILLS
MIDDLE SCHOOL,
ROSEMARY
SCHOOL, SHERMAN
OAKS SCHOOL,
VILLAGE SCHOOL**

Motion by Gemetti, second by Snyder, and carried unanimously to adopt the final budget for the fiscal year 2015-16.

**ITEM 14.4 –
ADOPTION OF
2015-16 BUDGET**

Upcoming calendar dates were reviewed.
The Regular Meeting of July 16th was rescheduled to take place on July 15, 2015 at 5:30 p.m.

**ITEM 15 –
UPCOMING
CALENDAR DATES**

Upcoming Calendar Dates:

- July 15, 2015 5:30 P.M. Regular Session
- July 15, 2015 6:00 P.M. Special Session
- ~~• July 16, 2015 7:00 P.M. Regular Session~~
- August 20, 2015 7:00 P.M. Regular Session
- September 17, 2015 7:00 P.M. Regular Session
- September 29, 2015 8:30 A.M. Special Session

Future agenda items were noted:

- International Baccalaureate (IB) Program
- Parent Education/Common Core
- School Safety Update
- Facility Funding and Project Update
- Bilingual/Biliterate Pathway
- Intervention and Opportunities Program (IOP) Update
- Beginning Teacher Support and Assessment (BTSA) Update

**ITEM 16 –
FUTURE AGENDA
ITEMS:
FOLLOW-UP
FROM PREVIOUS
MEETINGS**

- Special Education Local Plan Area (SELPA) Update
- Water Usage Update

No closed session was held under Item 17.

**ITEM 17 –
CLOSED SESSION**

The meeting was adjourned at 9:58 P.M.

**ITEM 18 –
ADJOURNMENT**

Submitted by:

Eric Andrew, Ed.D., Superintendent

Michael Snyder, Clerk

Attachments:

- 1) Resolution 2014-15-35, Blanket Budget Transfers – Fiscal Year 2015-2016;
- 2) Resolution 2014-15-36, Blanket Authority to Bid – Fiscal Year 2015-2016;
- 3) Resolution 2014-15-37, Authorizing Temporary Transfers between District Accounts – Fiscal Year 2015-16;
- 4) Resolution 2014-15-38, Transfer of Territory from Campbell Union School District and Campbell Union High School District to Saratoga Union School District, and Los Gatos Saratoga Joint Union High School District.