

CAMPBELL UNION SCHOOL DISTRICT
155 N. Third Street
Campbell, CA

GOVERNING BOARD MINUTES – REGULAR MEETING
September 17, 2015

Administration Building
155 North Third Street
Campbell, CA

**MEETING
LOCATION**

Danielle M.S. Cohen, Richard H. Nguyen, Michael L. Snyder,
Juliet Tiffany-Morales

**MEMBERS
PRESENT**

Thomas M. Gemetti

MEMBERS ABSENT

Eric Andrew, Ed.D., Superintendent
James Crawford, Deputy Superintendent, Administrative Services
Shelly Viramontez, Ed.D., Associate Superintendent, Human Resources
Whitney Holton, Assistant Superintendent, Instructional Services
Peg Tushak, Assistant to the Superintendent

**STAFF
PRESENT**

Governing Board President Cohen called the meeting to order at
6:01 P.M.

**ITEM 1 –
CALL TO ORDER**

There were no requests to address the Board on closed session matters.

The Governing Board convened in closed session to discuss the following
items:

**ITEM 2 –
CLOSED SESSION**

- 2.1 Confer with Labor Negotiator Shelly Viramontez re:
C.E.T.A. & C.S.E.A. CH 868 Negotiations (Govt. Code
§3549.1 & 54957.6)
- 2.2 Public Employee Discipline/Dismissal/Release/Complaint
(Govt. Code §54957)
- 2.3 Conference with Legal Counsel - Existing Litigation (Govt.
Code §54956.9(d)(1)) – Legal Counsel will be available by
phone. – (Summerhill)
- 2.4 Conference with Legal Counsel - Anticipated Litigation (Govt.
Code 54956.9(d)(2)) – One matter
- 2.5 Public Employee Performance Evaluation: Superintendent

Closed Session: 6:01 P.M. – 7:06 P.M.

The Board reconvened in regular session at 7:06 P.M., followed by the flag
salute.

**ITEMS 3/4 -
REGULAR SESSION/
FLAG SALUTE**

Motion by Snyder, second by Nguyen, and carried *4-0-0 to adopt the
agenda, as submitted.

**ITEM 5 –
ADOPT AGENDA**

No action was taken in closed session.

**ITEM 6 –
REPORT OF CLOSED
SESSION
ACTION**

The Board reported on meetings and District functions they attended on behalf of the District.

**ITEM 7 –
REPORTS OF BOARD**

Superintendent Andrew reported on the following topics:

**ITEM 8 –
REPORTS OF SUPT.**

- Temple Shir Hadash Volunteers at Blackford and Lynhaven Elementary Schools
- AED Training for Administrators
- Silicon Valley Education Foundation – Gates Grant
- Sherman Oaks Music Program
- Rosemary Collaborative

Meetings attended:

- Policy Committee
- Wellness Committee

Superintendent Andrew shared the following written communications:

**ITEM 9.1 –
WRITTEN
COMMUNICATIONS**

- CALPADS Data Management Recognition

There were no oral communications.

**ITEM 9.2 –
ORAL
COMMUNICATIONS**

Lauren Neff, Recreation Specialist from the City of Campbell, introduced the Campbell Youth Commission members for 2015-16.

**ITEM 10.1 –
CAMPBELL YOUTH
COMMISSION
INTRODUCTION**

Alice Kawaguchi and Susan Stuart from the Santa Clara County Public Health and Traffic Safe Communities Network, along with Al Bito and Matthew Jue from the City of Campbell, Office of the City Manager and Public Works Department, presented the Safe Routes to School Project in the City of Campbell.

**ITEM 10.2 – SAFE ROUTES
TO SCHOOL
PRESENTATION**

Superintendent Andrew provided an update to the Board on the District's Strategic Plan meeting scheduled for September 29, 2015.

**ITEM 10.3 –
STRATEGIC PLAN**

Xyzzy Godfrey, Administrator on Special Assignment Data and Assessment, presented to the Board on iReady.

**ITEM 10.4 –
COMMON CORE
STANDARDS**

Chris Izor, Director of Instructional Technology, presented to the Board the District's development of Student Technology Skills, Scope and Sequence.

**ITEM 10.5 –
DISTRICT TECHNOLOGY
UPDATE**

The Governing Board reviewed the proposed revised Board Policies and

ITEM 10.6 –

1. BP/AR 0420.1 – School-Based Program Coordination
2. E 0420.41 –Charter School Oversight
3. BP/AR 0440 – District Technology Plan
4. BP/AR 0460 – Local Control and Accountability Plan
5. BP/AR 0520.4 – Quality Education Investment Schools
6. AR 1220 – Citizen Advisory Committees
7. BP/AR 1240 – Volunteer Assistance
8. BP 1250 – Visitors/Outsiders
9. AR 1330 – Use of School Facilities
10. BP/AR 3100 – Budget
11. BP 3312 – Contracts
12. AR 3514.2 – Integrated Pest Management
13. BP 3550 – Food Service/Child Nutrition Program
14. BP 4030 – Nondiscrimination in Employment
15. AR 4112.4/4212.4/4312.4 – Health Examinations
16. AR/E 4112.5/4212.5/4312.5 – Criminal Record Check
17. AR/E 4112.62/4212.62/4312/62 – Maintenance of Criminal Offender Records
18. E 4112.9/4212.9/4312.9 – Employee Notifications
19. AR 4117.4 – Dismissal
20. BP/AR 4118 – Dismissal/Suspension/Disciplinary Action
21. BP 4121 – Temporary/Substitute Personnel
22. BP 4143/4243 – Negotiations/Consultation
23. AR 4161.1/4361/1 – Personal Illness/Injury Leave
24. AR 4161.2/4261.2/4361.2 – Personal Leaves
25. AR 4261.1 – Personal Illness/Injury Leave
26. AR 5020 – Parent Rights and Responsibilities
27. BP/AR 5111 – Admission
28. BP 5113.1 – Chronic Absence and Truancy
29. BP/ARA 5125 – Student Records
30. BP/AR 5126 – Awards for Achievement
31. AR 5141 – Health Care and Emergencies
32. AR 5141.21 – Administering Medication and Monitoring Health Conditions
33. AR 5141.3 Health Examinations
34. BP/AR 5141.4 – Child Abuse Prevention and Reporting
35. BP/AR 5144.1 – Suspension and Expulsion/Due Process
36. BP/AR 5144.4 – Required Parental Attendance
37. E 5145.6 – Parental Notifications
38. AR 6145.2 – Athletic Competition
39. BP/AR 6158 – Independent Study
40. AR 6159 – Individualized Education Program
41. AR 6162.51 – State Academic Achievement Tests
42. BP 6170.1 – Transitional Kindergarten
43. BP/AR 6174 – Education for English Language Learners
44. BB 9321 – Closed Session Purposes and Agendas

The Superintendent presented information on the district's decision to attend the Walden West Outdoor Science School Program for the 2015 - 2016 school year.

**ITEM 10.7 –
WALDEN WEST OUTDOOR
SCIENCE SCHOOL
PROGRAM**

No items were removed from the consent agenda to be acted upon separately.

**ITEM 11
CONSENT AGENDA**

Motion by Snyder, second by Tiffany-Morales, and carried *4-0-0 to approve consent agenda items as follows:

Approve the minutes of the regular meeting of August 20, 2015.

**ITEM 11.1 –
MINUTES OF REGULAR
MEETING,
AUGUST 20, 2015**

Approve the Personnel Report and Addendum as submitted.

**ITEM 11.2 –
PERSONNEL REPORT**

Accept the following donations:

**ITEM 11.3 -
DONATIONS**

- \$311.18 donated by Environmental Volunteers Field Trip Transportation Fund to be used for supplies at Blackford Elementary School.
- \$1000.00 donated by JustGive.org (Cisco Company matching) to be used for the instructional program at Capri Elementary School.
- \$32,500.00 donated anonymously to fund the Second Grade Montalvo Arts Program.
- \$382.00 donated by Awake Up Call MobilEspresso to be used for classroom supplies at Marshall Lane Elementary School.

Approve the agreement between CUSD and Beacon School, a non-public school, not to exceed \$64,372.00 for the 2015-2016 school year in order to conform to IEP requirements.

**ITEM 11.4 –
AGREEMENT BETWEEN
DISTRICT AND BEACON
SCHOOL FOR THE 2015-
2016 SCHOOL YEAR**

Approve the agreement between CUSD and Esther B. Clark School, a non-public school, not to exceed \$85,669.00 for the 2015-2016 school year in order to conform to IEP requirements.

**ITEM 11.5 –
AGREEMENT BETWEEN
DISTRICT AND ESTHER B.
CLARK SCHOOL FOR THE
2015-2016 SCHOOL YEAR**

Approve the agreement between CUSD and Pine Hill School, a non-public school, not to exceed \$65,698.00 for the 2015-2016 school year in order to conform to IEP requirements.

**ITEM 11.6 –
AGREEMENT BETWEEN
DISTRICT AND PINE HILL
SCHOOL FOR THE 2015-
2016 SCHOOL YEAR**

Approve the agreement between CUSD and AchieveKids School, a non-

ITEM 11.7 –

public school, for two students not to exceed \$211,961.70 for the 2015-2016 school year in order to conform to IEP requirements.

AGREEMENT BETWEEN DISTRICT AND ACHIEVEKIDS SCHOOL FOR THE 2015-2016 SCHOOL YEAR

Adopt Resolution 2015-16-07 declaring Week of the Public School Administrator as October 11-17, 2015.
(Attachment #1)

ITEM 11.8 – RESOLUTION 2015-16-07, WEEK OF THE PUBLIC SCHOOL ADMINISTRATOR, OCTOBER 11-17, 2015

Receive and file the June 30, 2015 Detailed Investment Portfolio Listing.

ITEM 11.9 – INVESTMENT REPORT FOR THE MONTH ENDING JUNE 30, 2015

Award the bids for the purchase of milk products to Berkeley Farms.

ITEM 11.10 – AWARD OF BIDS – MILK PRODUCTS

Adopt Resolution 2015-16-06, Resolution Authorizing District Personnel to Sign District Orders.
(Attachment #2)

ITEM 11.11 - RESOLUTION 2015-16-06, RESOLUTION AUTHORIZING DISTRICT PERSONNEL TO SIGN DISTRICT ORDERS

Adopt Resolution 2015-16-05, Resolution for Adopting the Gann Limit.
(Attachment #3)

ITEM 11.12 – RESOLUTION 2015-16-05, RESOLUTION FOR ADOPTING THE GANN LIMIT

Approve the agreement between CUSD and The Speech Pathology Group not to exceed \$124,670.00 for the 2015-2016 school year in order to conform to IEP requirements.

ITEM 11.13 – AGREEMENT BETWEEN DISTRICT AND THE SPEECH PATHOLOGY GROUP FOR THE 2015-2016 SCHOOL YEAR

The following regular agenda action items were presented to the Board:

ITEM 12 – ACTION ITEMS- REGULAR AGENDA

President Danielle Cohen called for nominations for CSBA Directors-at-Large, African American and American Indian candidates.

ITEM 12.1 – CSBA NOMINATIONS – DIRECTORS AT LARGE

No nominations were received.

Jackie Chen, Director of Business Services, presented the 2014-15

ITEM 12.2 –

**2014-15 UNAUDITED
ACTUALS REPORT**

Motion by Tiffany-Morales, second by Snyder and carried *4-0-0 to accept the District Unaudited Actuals and direct the Secretary of the Governing Board to sign the certification.

Motion by Tiffany-Morales, second by Nguyen and carried *4-0-0 to award the bids for the purchase of grocery and frozen food items to the lowest responsive and responsible bidders.

**ITEM 12.3 –
AWARD OF BIDS –
GROCERY AND FROZEN
FOOD ITEMS**

Motion by Tiffany-Morales, second by Snyder and carried *4-0-0 to reject the bid for the lighting fixture retrofit project at Castlemont and Lynhaven.

**ITEM 12.4 –
AWARD OF BIDS –
LIGHTING FIXTURE
RETROFIT PROJECT,
CASTLEMONT AND
LYNHAVEN**

Motion by Tiffany-Morales, second by Nguyen, and carried *4-0-0 to amend and approve the contract agreement as presented of the Deputy Superintendent, Administrative Services, for one additional year until June 30, 2018.

**ITEM 12.5 –
EXTENSION OF CONTRACT
AGREEMENT: DEPUTY
SUPERINTENDENT –
ADMINISTRATIVE
SERVICES**

Upcoming calendar dates were reviewed.

**ITEM 13 –
UPCOMING CALENDAR
DATES**

September 29, 2015	8:30 A.M.	Special Session
October 1, 2015	7:00 P.M.	Regular Session
October 15, 2015	6:00 P.M.	Special Session
October 29, 2015	7:00 P.M.	Regular Session
November 9, 2015	6:00 P.M.	Special Session
November 19, 2015	7:00 P.M.	Regular Session
December 10, 2015	7:00 P.M.	Regular Session

Future agenda items were noted:

- International Baccalaureate (IB) Program
- Parent Education/Common Core
- School Safety Update
- Facility Funding and Project Update
- Bilingual/Biliterate Pathway
- Intervention and Opportunities Program (IOP) Update
- Beginning Teacher Support and Assessment (BTSA) Update
- Agenda On-line
- Instrumental Music

**ITEM 14 –
FUTURE AGENDA ITEMS:
FOLLOW-UP
FROM PREVIOUS
MEETINGS**

President Cohen announced that the Board would reconvene in closed session upon adjournment of the regular session in order to review items listed under agenda Item #2.

**ITEM 15 –
CLOSED SESSION**

Closed Session: 10:57 P.M. – 11:22 P.M.

No action was taken in closed session.

**REPORT OF ACTION
TAKEN IN CLOSED
SESSION**

The meeting was adjourned at 11:22 p.m.

**ITEM 17-
ADJOURNMENT**

Submitted by:

Eric Andrew, Ed.D., Superintendent

Michael L. Snyder, Clerk

Attachments:

- 1) Resolution 2015-16-07, Week of the Public School Administrator, October 11-17, 2015;
- 2) Resolution 2015-16-06, Resolution Authorizing District Personnel to Sign District Orders;
- 3) Resolution 2015-16-05, Resolution for Adopting the Gann Limit.

*4-0-0 Vote shown throughout minutes:

Ayes: Cohen, Nguyen, Snyder, Tiffany-Morales
Noes: None
Abstain: None