

**CAMPBELL UNION SCHOOL DISTRICT
CITIZENS' BONDS & PARCEL TAX OVERSIGHT COMMITTEE
December 4, 2018
Minutes**

MEETING LOCATION Monroe Middle School
1055 S. Monroe St.
San Jose, CA 95128

**ITEM 1 –
CALL TO ORDER** The meeting was called to order at 6:00 P.M.

**ITEM 2 –
ROLL CALL** Members present were:
Mark Barber
Eric Lau
Roya Shakoori
Ramona Snyder

Members absent:
Mike Foulkes

Staff present were:
James Crawford, Deputy Superintendent
Doug Williams, Construction Manager
Nelly Yang, Assistant Superintendent Administrative Services

**ITEM 3 –
ADOPT AGENDA** Motion by Barber, second by Lau, and carried 4-0-0 to adopt the December 4, 2018 agenda.

Ayes: Barber, Lau, Shakoori, Snyder
Noes:
Abstain:

**ITEMS 4.1.1 –
MINUTES OF SEPTEMBER
25, 2018 MEETING** Motion by Lau, second by Barber, and carried 4-0-0 to approve the minutes of the September 25, 2018 agenda.

Ayes: Foulkes, E. Lau, Shakoori
Noes:
Abstain:

**ITEM 4.2.1 –
WRITTEN
COMMUNICATIONS** There were no written communications.

**ITEM 4.2.2 –
ORALCOMMUNICATIONS** There were no oral communications.

**ITEM 4.3 –
COMMITTEE INQUIRIES** There were no committee inquiries.

**ITEM 4.4.1 –
INTRODUCTION OF NEW
COMMITTEE MEMBERS** The Deputy Superintendent introduced Mark Barber and Ramona Snyder as the newest members of the Oversight Committee.

- ITEM 5.1.1a – MEASURE G AUDIT REPORT** Joyce Peters of Vavrinek, Trine, Day & Co., Certified Public Accountants will presented the Measure G 2017-18 Audit Report to the Oversight Committee.
- ITEM 5.1.1b – MEASURE CC AUDIT REPORT** Joyce Peters of Vavrinek, Trine, Day & Co., Certified Public Accountants will presented the Measure CC 2017-18 Audit Report to the Oversight Committee.
- ITEM 5.1.2 – ANNUAL MEASURES G & CC OVERSIGHT COMMITTEE REPORTS** The Committee will discussed the timeline for completion of the 2017-18 Annual Reports and presentation to the Governing Board.
- ITEM 5.1.3 – MEASURE G EXPENDITURE REPORTS: JULY 2018-SEPTEMBER 2018** The Measure G Expenditure Reports covering expenses from July 2018 to September 2018 were presented for review. By consensus, the committee accepted the Expenditure Reports as presented.
- ITEM 5.1.4 – MEASURE CC EXPENDITURE REPORTS: JULY 2018-SEPTEMBER 2018** The Measure CC Expenditure Reports covering expenses from July 2018 to September 2018 were presented for review. By consensus, the committee accepted the Expenditure Reports as presented.
- ITEM 5.1.5 – CONSTRUCTION UPDATE** The Deputy Superintendent presented an update on the various construction projects throughout the District.
- ITEM 6.1.1 – PARCEL TAX EXPENDITURE REPORTS: JULY 2018-SEPTEMBER 2018** The Parcel Tax Expenditure Reports covering expenses from July 2018 to September 2018 were presented for review. By consensus, the committee accepted the Expenditure Reports as presented.
- ITEM 7 – UPCOMING MEETING DATES** March 5, 2018 at CSI.
- ITEM 8 – AGENDA ITEMS FOR NEXT MEETING** Annual Report
Current projects
- ITEM 9 – ADJOURN** The meeting was adjourned at 7:46 P.M.

Submitted by:

Mike Foulkes, Chairperson